

Constitution of the Wahkiakum STEM/Tech Club

Approved: April 20 2023

1. Article I – Name, Purpose and Authority
 1. Section I - Name
 1. The name of the organization will be the “STEM/Tech/SkillsUSA Club” of the “Wahkiakum School District”, abbreviated: “Tech Club”, or as the “Mecha Mules”.
 2. Section II - Purpose and Authority
 1. This organization will have as its purpose:
 1. Designing, building, programming and sharing robots and other tech related activities;
 2. To participate in competition-level events, and to support Teams of our members participating in competitions including, but not limited to: FIRST Tech Challenge, SkillsUSA, and SeaPerch;
 3. Build and share professional skills necessary to succeed in STEM-related fields;
 4. And contributing to our community through service, teaching, leadership and inspiration.
 2. As directly approved by the student council and indirectly by the school site administrator, the governing board of the Wahkiakum School District, and SkillsUSA Washington State.
2. Article II – Membership
 1. Section I – Enrollment: Membership in Wahkiakum STEM/Tech Club is established by:
 1. Being an enrolled student in a Wahkiakum School District School or homeschooled within the district’s limits;
 2. Completing the student/parent permission form and submitting to the Club Advisor;
 3. Being a member of the school’s ASB;
 4. Bring interest, curiosity and appreciation of robotics and STEM-related activities;
 5. And while no experience is required to join, a willingness to take risks, fail, and learn new skills is essential.
 2. Section II – Maintenance: Membership in this Club is maintained by:
 1. Attending meetings as established by the Club, and by any Team the member has committed to.
 2. Communicating absences in advance by notifying the Club Advisor and Team Head Coach, Team Captain, or Club Secretary with a valid reason such as family or medical emergency, prior commitment, etc.;
 3. Being productively and fully engaged while present;
 4. And working to help all members raise GPAs to at least 2.0, and to maintain this GPA throughout the season.
 5. A Club member placed inactive status may engage a coach to assist the process of reinstatement to full status.
 3. Section III – Team Membership
 1. Team membership is earned by invitation to a Team based on participation in Club activities, and may be revoked by the Team Coach after consideration by the coaching staff and the Club Advisor.
 2. Competition Teams are open to Club Members, exist the entire year and are authorized by the Club Advisor in coordination with the Club Officers.
 3. There are two Standing Teams, which have Club Members plus approved adult members:
 1. Outreach Team which assists with:
 1. Presentations
 2. Mentoring
 3. Field trips
 4. Fundraisers
 2. Advisory Team which assists with overall direction of the Club.
3. Article III – Meetings
 1. Club meetings will be held monthly and at other times as designated by the Advisor and the Club President.
 2. Team meetings will be held at the call of the Team Coach and Team Captain.
4. Article IV – Club Officers and Leadership Team
 1. The club officers shall consist of the following:
 1. President;
 2. Vice-President;
 3. Secretary;
 4. Treasurer;
 2. The Leadership Team shall consist of the Club Officers, the Club Advisor, plus the Captains of each Team appointed by the Club Officers in coordination with the Club Advisor.

5. Article V – Duties

1. The club president will have the following duties:
 1. Start meetings of the club;
 2. Plan and prepare an agenda for the club meetings in coordination with the Club Advisor;
 3. Call activity period meetings and plan the agenda for those meetings;
 4. Call special meetings of the club;
 5. Coordinate poster creation and organize interested members in their production;
 6. And work with entire leadership team to organize events, including fundraisers, outreach, and competition events
2. The club vice-president will have the following duties:
 1. Serve as the club president if the president becomes unable to fulfill his/her duties either temporarily or permanently;
 2. Support the club president as an equal partner;
 3. Manage social media, including school website, club announcements and community communication efforts;
 4. And work with the entire leadership team to organize events, including fundraisers, outreach, and competition events.
3. The club secretary will have the following duties:
 1. Maintain accurate minutes of each club meeting;
 2. Carry out all correspondence for the club;
 3. Take attendance each meeting;
 4. Complete fundraiser paperwork in collaboration with the treasurer;
 5. And work with the entire leadership team to organize events, including fundraisers, outreach, and competition events.
4. The club treasurer will have the following duties:
 1. Maintain complete and accurate record of all club receipts and disbursements;
 2. Oversee club fund-raising efforts;
 3. Supervise the preparation of the club budget;
 4. Compiling material order requests;
 5. Complete fundraiser paperwork in collaboration with the secretary;
 6. And work with the entire leadership team to organize events, including fundraisers, outreach, and competition events.

6. Article VI – Elections

1. Standard elections will follow these procedures:
 1. The club will hold the election of officers once per year;
 2. Voting will take place by public ballot, in September of each year;
 3. Members in good standing, according to the Secretary, can vote.
 4. Interested candidates may prepare and deliver speech, or prepare a written candidate statement.
2. Special elections will follow these procedures:
 1. An elected leader can choose to step down, resulting in a special election for that role following the standard election rules;
 2. Previous candidates, starting with the runner up for that position, are offered first choice for the role, and end the special election if accepted;
 3. And if only new candidates come forward, the special election will follow standard election rules.

7. Article VII – Amendments

1. A two-thirds majority vote of the members in attendance is required to amend this club constitution.